

From: carboceramics.agm@in.mpms.mufg.com <carboceramics.agm@in.mpms.mufg.com>

Sent: 07 August 2025 10:41

To: Durgesh Gundeti <durgesh.gundeti@in.mpms.mufg.com>

Subject: Carbo-Ceramics Limited - Annual Report 2024-25 and Notice of the 123rd Annual General Meeting (AGM) to be held on Wednesday, 3rd September 2025 through Video Conferencing facility or other audio visual means

CARBO-CERAMICS LIMITED

31, CHOWRINGHEE ROAD, KOLKATA – 700016

Phone No.: 033-2265-9742, **Fax No.:** 033-2249-6420

Website: www.carbo-ceramics.com; **Email:** secretarial@carbo-ceramics.com

CIN: L26999WB1902PLC001537

August 7, 2025

Dear Shareholder,

Name of Shareholder: XXXXXXXXXXXX

Folio No. / DP Id & Client Id: XXXXXXXXXXXX

Subject: Annual Report 2024-25 and Notice of the 123rd Annual General Meeting (AGM) to be held on Wednesday, 3rd September 2025 through Video Conferencing facility or other audio visual means.

We are pleased to inform you that the 123rd Annual General Meeting (AGM) of the Company is scheduled to be held on Wednesday, the 3rd day of September, 2025 at 11.00 a.m. through **Video Conferencing (“VC”) or other Audio-Visual Means (“OAVM”)**, to transact the business as mentioned in the Notice of the AGM.

Pursuant to General Circular No. 09/2024 dated September 19, 2024, issued by the Ministry of Corporate Affairs (“MCA”) read together with other previous Circulars issued by MCA in this regard (collectively referred to as “MCA Circulars”) and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 03, 2024 issued by the Securities and Exchange Board of India (“SEBI”) read together with other previous Circulars issued by SEBI in this regard (collectively referred to as “SEBI Circulars”), the Company has decided to conduct the AGM exclusively through VC / OAVM and the requirement of sending physical copy of the Notice and Annual Report to the Members has been dispensed with.

The Notice of AGM and Annual Report for FY 2024-25 are available on the Company’s website at www.carbo-ceramics.com. The same is also being delivered to Calcutta Stock Exchange and are also available on the website of MUFG Intime India Private Limited. i.e. <https://instavote.linkintime.co.in>. The same can be accessed / viewed through the below mentioned links:

To view / download Annual Report 2024-25: [click here](#)

To view / download AGM Notice: [click here](#)

To view / download Remote E-voting Instructions: [click here](#)

To view / download Insta MEET VC Instructions: [click here](#)

In case you do not have PDF Reader installed you can download the installer by clicking [Official Adobe website](#).

This email communication is being sent to your e-mail address registered with the Depository Participants (DP) or the Company.

Remote E-voting:

Pursuant to provisions of Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015, the Company is pleased to provide e-voting facility to its members as an alternate mode to exercise their right to vote on the resolutions proposed

to be passed at the 123rd Annual General Meeting. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the 123rd Annual General Meeting ("remote e-voting") will be provided by MUFG Intime India Private Limited (MI IPL): <https://instavote.linkintime.co.in>.

Please read the instructions for voting through the e-voting platform MUFG Intime India Private Limited and also as mentioned in AGM Notice

E-Voting Information:

Event No.	User ID	PAN / Sequence Number
250396	1201090007727897	USE YOUR PAN

Remote E-voting period starts on **Sunday, 31.08.2025 at 9.00 a.m. (IST)** and ends on **Tuesday, 02.09.2025 at 5.00 p.m. (IST)**. The remote e-voting module will be disabled by MUFG Intime India Private Limited for voting thereafter.

E-voting at AGM:

As stated in the Notice of 123rd AGM, in addition to the remote e-voting facility as described above, the Company shall also provide e-voting facility during the AGM and the members attending the meeting who have not cast their vote by remote e-voting will be eligible to cast their vote through e-voting during the AGM. Members who have cast their votes by remote e-voting prior to the meeting may attend the meeting but shall not be entitled to cast their vote again.

The voting rights of Shareholders shall be reckoned on the paid-up value of shares registered in the name of Shareholder/Beneficial Owner as on August 27, 2025 (End of Day), being the cut-off date fixed for determining the voting rights of members, entitled to participate in the e-voting process.

Members requiring technical assistance before or during the AGM to access and participate in the Meeting may contact:-

Name: Mr. Rajiv Ranjan

Designation: Assistant Vice President

Address MUFG Intime India Private Limited., C 101, 247 Park, L B S Marg, Vikhroli (W), Mumbai 400 083

Phone No. 8108118484

Email id: enotices@in.mpms.mufg.com

We would also like to take this opportunity to thank you for supporting us in implementing the "Green Initiative in Corporate Governance" announced by the Ministry of Corporate Affairs.

Thanking you,

Yours truly,

For Carbo-Ceramics Limited

SD/-

K BIYANI

COMPANY SECRETARY

Note: This is a system generated Email. Please do not reply to this Email.